

NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)
Board Meeting MINUTES
February 14, 2017
Ouachita Parish Health Unit – Community Room
1650 DeSiard Street, Monroe, LA 71202
5:30PM

Call to Order: Meeting called to order by Michael Shipp and quorum met.

Adopt Agenda: A Motion was made by Thelma Merrells and seconded by Laura Nettles to approve /accept the Agenda. Motion passed unanimously.

Adopt Minutes of January 10, 2017: A Motion was made by Dr. E. H. Baker and seconded by Thelma Merrells to approve / accept the Minutes. Motion passed unanimously.

Board Members-

Present: Dr. E. H. Baker, Thelma Merrells, Laura Nettles, Mike Shipp, and Alisa Lear.

Absent: Yvonne Lewis, Lorraine Reed and Kathy Waxman.

Northeast Delta HSA Staff Present: Dr. Monteic Sizer, Jennifer Purvis and Delores Harris.

Ownership Linkage: Recognition of Guests: None

BOARD EDUCATION/ ENDS Items for DISCUSSION

Upcoming Events/Community Action

NEDHSA hosted a regional Tobacco Cessation Summit on Friday, January 27, 2017, at the West Monroe Convention Center with great attendance.

Dr. Sizer provided The Developmental Disability Council's recommendations for LGE funding of disability services, along with one of the LGE's response. Jennifer Purvis discussed NEDHSA's our efforts in this region and funding prioritization for those with developmental disability. There is much concern about response time to complaints and requests for reviews filed on providers. Budgets restraints and staff reductions often mean response from the state level are 3-4 months. Board members were asked to consider any ideas to assist.

NEDHSA and NAMI Ruston will be hosting a Law Enforcement Mental Health Symposium, "Alternatives to the Prison Pipeline" on Tuesday, May 2, 2017 at the Ruston Civic Center, 401 North Trenton Street, Ruston from 9:00AM to 12:30PM on that date.

GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS

ED Report - Motion made by Laura Nettles and seconded by Dr. E. H. Baker to approve / accept the ED report as submitted. Motion passed unanimously.

Financial Planning & Budgeting -

Financial Condition and Activities – *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

All receivables are actively pursued within allowable time periods pursuant to a fully functional EHR. Additionally, the finance team evaluates monthly receivables and determines appropriate strategies for maximizing collections. Outstanding collections are submitted to the Louisiana Department of Health so they can have their contracted vendor pursue outstanding payments. We have not gotten notice of how much they have actually collected on our behalf to date. The Executive Director also receives a monthly report of receivable activity and tactics to ensure maximized receivable collections efforts.

NEDHSA's CFO has been directed to work with all billing staff to ensure timely claims filling and processing. Relative to billing statements, staff is still working with Claim Trak, our electronic health record company, to correct errors recently found and correct this problem. Once billing statement issues have been resolved, NEDHSA's billing and collections unit will immediately begin to send out corrected statements. It is not advisable to send out incorrect billing statements.

This Executive Limit has not been exceeded according to the ED report.

NEDHSA's FY17-18 appropriated budget is \$13,920,578. Our SGF = \$9,847,946. Our IAT = \$3,298,788.00 Self-generated = \$773,844. We had the legislature more accurately reflect our self-generated funding number (it was inflated). It was \$2.6 million and now it is \$773,844.

No contractor has been cut or reduced to date due to only \$50,000 being cut from our FY17 budget. We have also been able to free up dollars due to a LCS contract not being fully utilized as a result of Medicaid expansion. This contractor is required to bill Medicaid before billing NEDHSA.

BOARD –

Board Governance Manual Update – Governance Manual has been completed and signed off by Board Members in attendance tonight. Absent members will be provided an electronic copy and asked to approve by email so this may be filed in the NEDHSA Board Binder maintained by NEDHSA Administrative Assistant, Delores Harris.

Board Management

Board Development/Parish Outreach – ongoing with vacancies in several parishes and efforts to create connections to Parishes.

Board members Terms/ Renewal of Appointments – Reappointments are being requested from Police Jury for those members needing reappointment letters. (Union, Lincoln, Ouachita)

Travel Forms for 2016-2017 - due MONTHLY

Adjourn - Next Meeting – March 21, 2017 - Ouachita Parish Health Unit – 2nd Floor Conference Room, 5:30PM